

<b>Committee:</b> <b>Barbican Centre Board</b>	<b>Dated:</b> 21 September 2022
<b>Subject: Annual Review of the Committee's Terms of Reference</b>	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	
<b>Does this proposal require extra revenue and/or capital spending?</b>	
<b>If so, how much?</b>	
<b>What is the source of Funding?</b>	
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	
<b>Report of: Town Clerk &amp; Chief Executive</b>	<b>For Discussion</b>
<b>Report author: Ben Dunleavy, Governance Officer</b>	

### **Summary**

As part of the implementation of the 2021 Governance Review, it was agreed that the cycle and process of annually reviewing the Terms of Reference of all Committees/Boards should be revised, to provide additional time for Committees to consider and discuss changes before they are submitted to the Policy and Resources Committee. At its May meeting, the Board considered its governance and requested a paper on its terms of reference be brought to a future meeting. Therefore, this report is initially being brought before the Board at its September meeting to allow time for proposed changes to be considered and developed at subsequent meetings.

This process will enable any proposed changes to be considered at the Policy and Resources Committee in good time ahead of the annual appointment of Committees by the Court of Common Council in April.

### **Recommendations**

Members are asked to:

1. consider any changes to the Committee's Terms of Reference, as required; and,
2. consider the frequency of their meetings going forward, which is currently 6 times per year.

### **Main Report**

1. The Board already has a well-established pattern of considering its governance arrangements, and the last report on this subject was discussed at the Board's May meeting.

2. These discussions resulted in the Board agreeing to recommend to the Policy and Resources Committee that the term limits for Chairs of the Barbican Centre Board be changed from three years to four years. It was also agreed to recommend that the current Chair of the Board was eligible to stand for a further year at the end of his three years.
3. The Board also agreed that a wider paper considering changes to the Board's terms of reference be brought back to the Board. Since May, informal meetings of Members and Officers have been arranged with the intention of exploring the terms of reference and governance of the Board to generate ideas for this paper.
4. The last scheduled meeting was arranged for 9 September. However, due to the announcement from Buckingham Palace on 8 September of the passing of Her Majesty Queen Elizabeth II and the need for some attendees to attend urgently to matters relating to this, the meeting was rescheduled for a date after the Board meeting.

## **Conclusion**

5. Members are invited to discuss potential changes to the Board's terms of reference, but may wish to bear in mind that an informal meeting of Members and Officers to discuss options for these is scheduled to take place. Ideas generated from this meeting will be taken to the Board for discussion in a future paper.

## **Appendices**

- Appendix 1 – Terms of Reference of the Barbican Centre Board (Order of the Court – April 2022)

### **Ben Dunleavy**

Governance Officer

T: 020 7332 1427

E: [ben.dunleavy@cityoflondon.gov.uk](mailto:ben.dunleavy@cityoflondon.gov.uk)